

HOW TO REGISTER ON OUR WEBSITE – GUEST ACCOUNTS

Registering for our website is a fairly easy task and will only take a few minutes of time.

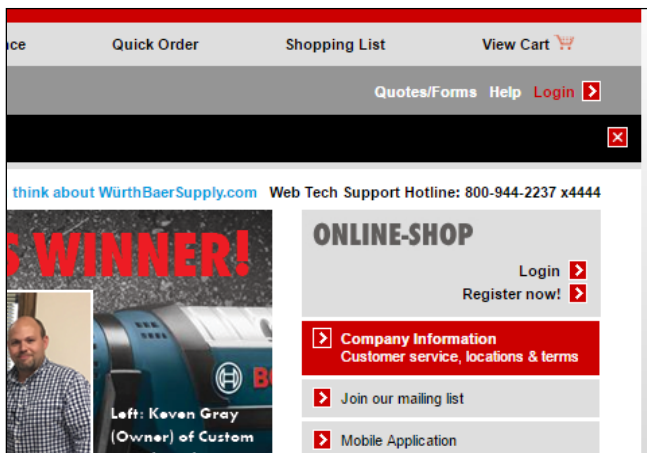
Guest accounts are for customers who don't want to fill out a credit application and just want to purchase at the prices listed on the website and pay with a credit card. Guest accounts do not have access to promotions and promotional pricing.

Registration for online access is a one-time task. Once registered, you will be able to:

- Access your online and offline purchase history in the **Order Status** page.
- Create **Shopping Lists** (Favorites) of commonly purchased items for quick repeat ordering.
- Take advantage of online only flat rate shipping for all standard UPS orders.

To register as a Guest website account, please follow these directions:

1. In your Internet browser of choice, open up the Würth Baer Supply Company website, <http://www.wurthbaersupply.com>.
2. Click the **Register now!** link in the upper right corner of the website in the **ONLINE-SHOP** box.



You are directed to the **Register now** screen.

Do you have an account number?

Do you currently have an existing customer account with Würth Baer Supply Company?

(If not, call 1-800-289-2237 to open one, or download and complete a [Credit Application](#) and then fax it back or, click 'I do not have an account with Würth Baer Supply' to create a guest online account. Guest accounts can pay for purchases only with a credit card.)

[> I have an active account with Würth Baer Supply](#)

[> I do not have an account with Würth Baer Supply](#)

3. Click the right button, [> I do not have an account with Würth Baer Supply](#).

After clicking the button, the [Register as a guest](#) screen appears.

Register as a guest

* Required field

Prefix:

First Name: *

Last Name: *

Email (User ID): *

Confirm Email: *

Password: * (Min. of 6 characters)

Confirm password: * (Enter again)

Phone: *

Billing Address

Company or Full Name: *

Address 1: *

Address 2:

City: *

County:

State: *

Zip: *

Shipping same as Billing Address

Shipping Information

Address 1: *

Address 2:

City: *

County: *

State: *

Zip: *

By clicking the Submit button, you are creating a Website guest account allowing you to make purchases through our website.

Submitting this form will not create a Würth Baer Supply contract account. If you wish to create a full Würth Baer Supply account with all benefits and promotional pricing that come with it and/or have a sales representative in your area contact you, please fill out and submit our [Credit Application](#) linked below.

[> Credit Application](#)

[> Submit](#)

4. Fill out all of the fields on the screen:

Top Section:

- First Name
- Last Name
- Email (User ID) – For Guest accounts, your email address is your User ID for Logging in on our website.
- Confirm Email – Type your email address again.
- Password – Enter a secure password you will easily remember for logging in. No special characters.
- Confirm Password – Type the password again.
- Phone – Your phone number to reach you in case of an order problem.

Middle Section – Billing Address:

- Company or Full Name – Enter your company name or simply your full name.
- Address – Enter all fields of your address as specified.
- Shipping same as Billing Address checkbox – Check this box if your Shipping address is the same as your Billing address for your credit card.

Bottom Section – Shipping Information:

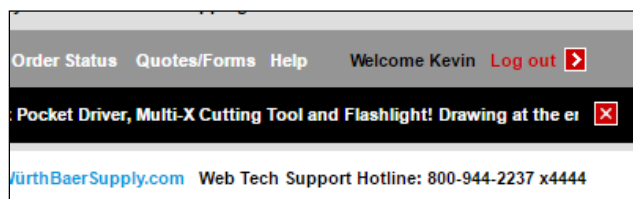
- Address: Fill in the Shipping address fields ONLY if different from your Billing address above.

5. Review the Terms and Conditions.

6. Click the **Submit** button.

The guest registration process will check to see if an account already exists for your email address and show an error if your email address already exists in the system. In this case, please go back to the **Home** page and try to Login or reset your password. Password resets are emailed to the address on file in your account.

If the registration is Successful, you will immediately be logged into the website. Confirm this by looking at the upper right corner of the website on the charcoal gray line. It will say “Welcome” with your name.



You may start searching for products on our website and building an order.